

MATERIAL FEES & REPLACEMENT COSTS



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The North Douglas Library District does not charge cardholders for damages due to normal wear and tear or use. If borrowed items become unsafe or in a state of disrepair, borrowers agree to immediately discontinue use of the item and notify the District. Charges, when applicable, are outlined below. Fees are regularly evaluated and set by the Library Director, who may delegate this responsibility. This sheet is maintained by District staff.

Printing Fees

Library staff have the authority to waive printing fees, within reason, for a limited number of printing errors (including printer misfeeds, blank pages, and/or low toner). Library staff have the authority to waive printing fees for a limited number of copies for items such as: K-12 school homework, resumes & job applications, college & scholarship applications, and tax forms & other government documents (excluding instruction booklets). Please see the library desk before printing.

Black & White Copies

- \$0.15 per sheet.
- The first 10 sheets of any black and white document are free.

Color Copies

- \$0.50 per sheet.
- *Printing fees are not waived for color copies.*

Oversize & Special Paper

- 8.5x11 printer paper is available in a range of colors. Colored paper is free of charge for the first 10 sheets, then an additional \$0.10 per sheet. Please see the library desk before printing.
- For 8.5x14 or 11x17 paper:
 - Provide your own paper: no charge. Please see the library desk before printing; the library may not be able to accommodate some paper sizes.
 - Use the library's paper: Additional \$0.10 charge per sheet.
- For heavier weight paper (such as cardstock):
 - Provide your own paper: no charge. Please see the library desk before printing; the library may not be able to accommodate some paper weights.
 - Use the library's paper: Additional \$0.10 charge per sheet.

Overdue Fees

In general, the District is fine free and does not charge late fees. The exceptions are Library of Things items, as outlined in the Collection Development Policy and Circulation Policy, that have overdue fees of \$0.25/day (capped at \$5.00).

Cleaning Fees

A \$5.00 cleaning fee may be applied to any Library of Things or Technology & Electronic Equipment item that is returned dirty.

Replacement Costs

Replacement costs do not include overdue fines/late fees or library staff expenses. All items needing replacement are subject to a \$5.00 processing fee in addition to the replacement cost. Prices are rounded to the nearest dollar.

Regular Collection Items (such as books, DVDs, and other physical media):

- Cost varies by item.
- Please contact the library for specific items.

Library of Things:

- Children's Learning Kits & Toys
 - Story Time Kits: \$30.00
 - Stuffed Animals: \$20.00
- Games & Puzzles
 - Card Games: \$10.00
 - Board Games: Cost varies by item. Please contact the library for specific items.
 - Puzzles: \$30.00
- Home Improvement & Assistive Devices
 - *No items currently available in this category.*
- Makerspace Devices & Tools
 - Sewing Machine (Brother): \$99.00
 - Yarn Ball Winder: \$23.00
 - Yarn Swift: \$60.00
- Science & Technology Kits
 - Microscope (AmScope): \$41.00
 - Microscope (CrspeXil): \$90.00
 - Prepared microscope slides (AmScope): \$16.00
 - Prepared microscope slides (DIY SCIENCE): \$15.00
 - Telescope (SOLOMARK): \$180.00

Local History:

North Douglas Library District

- Cost varies by item.
- Please contact the library for specific items.

Professional Collection:

- Cost varies by item.
- Please contact the library for specific items.

Technology & Electronic Equipment:

- Kindles (total potential replacement cost: \$215.00)
 - Kindle device: \$150.00
 - Kindle device case: \$20.00
 - Wall charger: \$10.00
 - Kindle checkout case/bag: \$20.00
 - USB cord: \$10.00
 - Instruction booklet: \$5.00
- Laptops (total potential replacement cost: \$670.00)
 - Laptop (either Samsung or Chromebook): \$600.00
 - Charging equipment (wall charger and/or cord): \$30.00
 - Laptop bag (either Samsung or Chromebook): \$20.00
 - Computer mouse: \$20.00
- Meeting Owl (total potential replacement cost: \$1,320.00)
 - Meeting Owl 3 & power supply: \$1,049.00
 - 6.5 ft (2m) USB-C cable: \$22.00
 - Expansion mic: \$249.00

Staff Expenses

If staff time to repair or replace returned or damaged materials is likely to exceed 1 hour, the borrower is responsible for covering staff time of \$30 per hour, minimum charge of \$30. Staff time expenses will be discussed with the borrower prior to charges being incurred.